

GROUP VISIT GUIDELINES

- <https://www.gov.uk/government/publications/coronavirus-covid-19-meeting-with-others-safely-social-distancing/coronavirus-covid-19-meeting-with-others-safely-social-distancing> Regarding government restrictions that came into law on the 14/09/20 the following applies to group visits to the National Football Museum:
- We can welcome a maximum of 30 people per group
- We are currently only able to welcome educational group visits (schools, colleges, universities, youth groups, adult learners)
- A group must book in advance and an activity plan must be arranged and agreed with a member of our Communities team prior to visiting
- Arrival should be staggered into 3 or 4 smaller groups to avoid overcrowding in our groups entrance area. Groups should remain in smaller groups on our galleries
- As with all visitors, group members should remain two metres apart from those outside of their household / social bubble for the duration of their visit
- All visitors must wear face masks, unless exempt as per government regulation
- Our classroom facility has a maximum capacity of 20 people at any one time
- We have implemented a one-way system around our galleries, ensuring that all visitors can maintain the correct social distance and avoid coming into close contact with others

NATIONAL FOOTBALL MUSEUM

- Visitors should be made aware our social distancing guidelines and the behaviour expected of them prior to the visit. This will ensure that the visit is both safe and enjoyable
- The Museum is large; there are various galleries across five floors with connecting stairs and walkways. There are safety considerations for children visiting so we recommend a child to adult ratio of: Key Stage 1: 1 adult per 5 pupils, Key Stage 2-5: 1 adult per 10 pupils
- Although museum staff are present, children should be supervised by a teacher/adult
- Booked workshops are delivered by our Communities team and we request staff/teachers are present to supervise throughout
- If visiting on a self-guided trip, we can email gallery trails for you to use on your visit
- It is neither safe nor appropriate for children to run on the galleries
- The museum's lift is currently only available for those with access requirements
- If a visitor is ignoring safety guidelines or behaving in an unacceptable manner, a member of the museum staff will ask them to stop. If the issue continues the supervising teacher/adult will be required
- Toilet facilities are available to our visitors on the Pitch Gallery (ground floor) and the Play Gallery (second floor)
- Some artwork in the museum is on open display and should not be touched

NATIONAL FOOTBALL MUSEUM

- If there is an incident that requires First Aid, a trained first aider will attend to any sick or injured members of the group. The supervising teacher/group leader should be present when any first aid is administered
- We encourage a visit to the museum shop but only in small groups. We are currently only accepting card and contactless payments
- Food and drink is not allowed in the museum and will be confiscated on the galleries. Only food and drink purchased in the cafe can be consumed there. Our school lunch space can be booked in advance with our Communities team
- All staff wear name badges and are available to answer any questions you may have during your visit. Alongside staff, volunteers support on our galleries and are identifiable with a National Football Museum branded volunteer uniform

For more information, please request our group visit risk assessment. Our Communities team can provide an example timetable ahead of your visit and share further social distancing guidelines.

Thank you for your consideration, we hope you enjoy your visit to the National Football Museum.

